



EUROFLEETSPlus 2019

Remote Transnational Access (RTA) Programme

Proposal template

www.eurofleets.eu

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Introduction

Proposals must be submitted exclusively in electronic form via the [online proposal submission website](#). In order to be able to login you have to register to the system. Once registered you are able to proceed with the submission of your proposal, which consists of two main parts.

PART A – GENERAL PROJECT INFORMATION AND APPLICANT DETAILS

PART B – SCIENTIFIC PROJECT DESCRIPTION

This document will guide you to prepare the **PART B** of the proposal.

PART A - General project information & applicant details

This part consists of the following three menus, containing forms that have to be filled in online:

- General and logistical project information
- Principal Investigator (PI)

In this menu the Principal Investigator has to agree to the following declaration:

I declare that I will observe and carry out any investigation in accordance with the general principles of the 'Code of Conduct for Responsible Marine Research in the Deep Seas and High Seas of the OSPAR Maritime Area', regardless of the area of operation.

I declare that the information provided is accurate and correct.

I agree that the EUROFLEETSPlus Consortium may make any enquiries it considers necessary to verify the information provided herein. I have read, understand and agree, if successful, to be bound by the Terms and Conditions for funding under the EUROFLEETSPlus project as outlined in the Guidelines for Applicants.

I agree that in the execution of the EUROFLEETSPlus project and any research funded, facilitated or executed therein, the ethical standards and guidelines of Horizon2020 will be rigorously applied, regardless of the country in which the research is carried out.

- Project partners (not mandatory)

Details on how to fill in the **PART A** of the proposal can be found in the document “**EUROFLEETSPlus Co-PI&RTA Online Submission Guidelines**” <https://eurofleets.eu/access/RTA/call-documents-and-templates/>.

For further details on how to proceed, please refer to the Proposal Online Submission Guidelines.

PART B - Scientific project description, CVs and DMP

The information provided in Part B must be uploaded as three unprotected PDF documents at the end of the online application process in step IV "Project description, CVs and DMP" on the [online proposal submission website](#).

Document 1) Scientific and financial description of the project, to be uploaded under "Project description, CVs and DMP". The information provided in this document should **not exceed 7 pages** including appendices, tables (and maps), respectively. A font size of Times New Roman 12pt should be used with 14pt spacing.

Document 2) A single, unprotected PDF file with the collection of CVs of PI and proposal partners, using the dedicated [CV template](#).

Document 3) A Data Management Plan (DMP), using the dedicated DMP online tool at <http://dmp.ef-ears.eu> for preparation (unprotected PDF). **NOTE:** the **DMP is optional** for the RTA Programme, unless embargos on data apply (see RTA Guidelines for Applicants).

The most important parts are the **Scientific Objectives and the Work Programme** which should comprise approximately **1-2 pages**. When writing your proposal, please keep in mind that the evaluation of the proposal will be based, in large part, on the information provided in this section. The proposal should provide a comprehensive and robust justification for the provision of funding, without referring to cited or additional literature. When writing your proposal you should bear the **EUROFLEETS+ evaluation criteria** in mind. The proposal should be as concise as possible to ease the proposal evaluation.

SCIENTIFIC PROJECT DESCRIPTION - PROPOSAL TEMPLATE

The proposal should cover the following sections. Please stick to the provided section sequence, numbering and titles!

1 Scientific objectives of the proposed work

1.1) General scientific background

Provide information on the current state of scientific knowledge in the field of research directly linked to the proposed work, including relevant citations. Please describe your own preliminary work in the field.

1.2) Specific aims of the project

Provide a clear description of the scientific objectives to be achieved with the proposed project highlighting its innovative aspects. What is the expected added value to the present state of

knowledge? Provide clear evidence of expected outputs and deliverables from the proposed work and outline clearly the specific benefits by the RTA for your work/project/existing data set.

Do not exceed **2 pages** for this section.

2 Work programme & tasks on board

Provide a comprehensive description of the work to be carried out on-board the research vessel. This should include a **list of stations** (including desired position and water depths) and/or **transects**. Outline a realistic **timetable for a maximum of 12 hours working & steaming time** and a description of activities in relation to the ship-time requested. This timetable should equally contain distances to be covered and a calculation of time needed to accomplish them at a given cruise speed as well as station time. Please bear in mind that the quality of the work program is central to the evaluation of your proposal and you will therefore need to provide a plausible and conclusive case.

Note: A RTA project will form part of longer, scheduled EUROFLEETS+ cruises with other working group(s) embarked. Requested ship-time does not need to consider mobilisation/demobilisation or the passage from the port to the work site. Please account for a **maximum of 12 working & transit hours** for your proposed work programme.

Example:

Activity	Position		Depth / Distance (m)/(nm)	Est. time (h)	Operations
	Latitude (N)	Longitude (W)			
Station 1/Task 1	36.370	-12.960	2283m	2.5	CTD cast
Station 1/Task 2	36.370	-12.960	2283m	3	Multicorer cast
Etc.					

Total working hours:

Total steaming/transit hours:

Provide information on the number of people needed, and their **assigned tasks and activities** on board, to fulfil the objectives and obtain the samples/ data for the proposed RTA project (use the table format as in the example below).

Example:

Work effort & tasks for crew and scientists

Activity	No. of crew/technicians needed	Assigned tasks and activities on board
Station 1/Task 1	Crew: 1	CTD data record
Station 1/Task 2	0	Multicorer cast: retrieval of 4 sediment cores, preservation
Etc.		

Do not exceed **2 pages** for this section.

3 Principal Investigator and remote user group, if applicable

Please provide details of the expertise/track record of the Principal Investigator and other partners and participants directly working on the gathered material/data (including experience in sample/data analysis) afterwards, if applicable. Follow the regulations in terms of affiliation for the PI as stated in the EUROFLEETS+ eligibility criteria.

Example:

Sample/data users

No.	Name	Gender	Affiliation	Early career/in formation*	(Follow-up) tasks
1	Peter Jansen	M	NIOZ, NL		PI, Sedimentologist
3	NN, Student	NN	NIOZ, NL	In formation	Grain size analysis

***Early career:** up to seven years active in science from PhD degree; In formation: PhD/Master student.

4 Technical capability to carry out the research cruise and data exploitation

Provide information on the technical equipment necessary to carry out the proposed work and its availability. If applicable, who will benefit from real time data sharing? Give a detailed outline and timeline of how and when gathered data and samples will be analysed, taking into account additional funding sources, since no funding is available within the EUROFLEETS+ project to analyse gathered data and samples. If applicable, please describe if there is “own equipment” or complementary funding available to support the research cruise. Describe how the knowledge gained through a EUROFLEETS+ funded project will be disseminated and where gained data will be stored.

5 Context

Provide information how your proposed project is linked to, or feeding into other already funded/ongoing/future projects, and what the added value of your samples or data are for these projects.

6 Shipment costs

Provide a detailed and realistic budget of expenses incurred in relation to possible shipment of samples and (if it applies) own equipment to the preferred port of mobilisation and back from the port of demobilisation. Ports of mobilisation and demobilisation can only be roughly given at this stage, if unknown, use for this calculation the closest port or the port where the vessel is usually based or contact the respective vessel operator. The final ports of mobilisation and demobilisation will be fixed by the vessel operators at cruise scheduling.

– End of proposal template –

PART B - CVs and DMP

Curricula vitae (CVs)

Attach brief CVs of the PI and, if applicable, project partners with maximum length of **1 page each**, using the dedicated **CV template** (available at <https://www.eurofleets.eu/access/rta/call-documents-and-templates/>), compiled in a single, unprotected PDF not exceeding 5MB. This CV collection will not count against the proposal page limit. Only the five most recent/important publications should be stated.

Data Management Plan (DMP)

A Data Management Plan is optional for the RTA, unless there is an embargo or data opt-out, then the DMP becomes mandatory. In that case, cruise applicants must create a Data Management Plan by using the online tool at <http://dmp.ef-ears.eu>, to be uploaded as a separate, unprotected PDF not exceeding 5MB.

Application checklist

HAVE YOU:

- Checked if you satisfy all eligibility criteria?
- Completed every part of the application form?
 - General and logistical information
 - Principal Investigator
 - (Project partners)
 - Project description, CVs (& DMP)
- Finally submitted your proposal?

Call deadline

The RTA Programme will be open to applications in a running call. Proposals can be continuously submitted online via the [online proposal submission website](#) until call closure. No proposals will be accepted after **Friday, 30th of September 2022, 12:00 HOURS (CET)**.

Note: Availability of funds for this call is limited, thus it might close as soon as enough excellent proposals are granted to exhaust the budget.

Contact details

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