



EUROFLEETSPlus
SEA-Programme
Call “REGIONAL”
Proposal template

www.eurofleets.eu

Version 08.10.2019



Introduction

Proposals must be submitted exclusively in electronic form via the [online proposal submission website](#). In order to be able to login you have to register to the system. Once registered you are able to proceed with the submission of your proposal, which consists of two main parts.

PART A – GENERAL PROJECT INFORMATION AND APPLICANT DETAILS

PART B – SCIENTIFIC PROJECT DESCRIPTION

This document will guide you to prepare the **PART B** of the proposal.

PART A - General project information & applicant details

This part consists of the following three menus, containing forms that have to be filled in online:

- General and logistical project information
- Principal Investigator (PI)

In this menu the Principal Investigator has to agree to the following declaration:

I declare that I will observe and carry out any investigation in accordance with the general principles of the 'Code of Conduct for Responsible Marine Research in the Deep Seas and High Seas of the OSPAR Maritime Area', regardless of the area of operation.

I declare that the information provided is accurate and correct.

I agree that the EUROFLEETSPlus Consortium may make any enquiries it considers necessary to verify the information provided herein. I have read, understand and agree, if successful, to be bound by the Terms and Conditions for funding under the EUROFLEETSPlus project as outlined in the Guidelines for Applicants.

I agree that in the execution of the EUROFLEETSPlus project and any research funded, facilitated or executed therein, the ethical standards and guidelines of Horizon2020 will be rigorously applied, regardless of the country in which the research is carried out.

- Project partners

Details on how to fill in the **PART A** of the proposal can be found in the document “**EUROFLEETSPlus SEA Call2 Online Submission Guidelines**” <https://eurofleets.eu/access/sea-call-regional/call-documents-and-templates/>.

For further details on how to proceed, please refer to the Proposal Online Submission Guidelines.

PART B - Scientific project description, CVs and DMP

The information provided in Part B must be uploaded as three unprotected PDF documents at the end of the online application process in step IV "Project description, CVs and DMP" on the [online proposal submission website](#).

Document 1) Scientific and financial description of the project, to be uploaded under "Project description, CVs and DMP". The information provided in this document should not exceed 14 pages if requesting a Research Vessel **or** Marine Equipment, or **16 pages** if requesting a Research Vessel **and** Marine Equipment, including appendices, tables and maps, respectively. A font size of Times New Roman 12pt should be used with 14pt spacing.

Document 2) A single, unprotected PDF file with the collection of CVs of PI and proposal partners, using the dedicated [CV template](#).

Document 3) A Data Management Plan (DMP), using the dedicated DMP online tool at <http://dmp.ef-ears.eu> for preparation (unprotected PDF)

The most important parts are the **Scientific Objectives and the Work Programme** which should comprise approximately **four to five pages each**. When writing your proposal, please keep in mind that the evaluation of the proposal will be based, in large part, on the information provided in this section. The proposal should provide a comprehensive and robust justification for the provision of funding, without referring to cited or additional literature. When writing your proposal you should bear the **EUROFLEETS+ evaluation criteria** in mind. The proposal should be as concise as possible to ease the proposal evaluation.

SCIENTIFIC PROJECT DESCRIPTION - PROPOSAL TEMPLATE

The proposal should cover the following sections. Please stick to the provided section sequence, numbering and titles!

1 Scientific objectives of the proposed work

1.1) General scientific background

Provide information on the current state of scientific knowledge in the field of research directly linked to the proposed work, including relevant citations. Please describe your own preliminary work in the field.

1.2) Specific aims of the project

Provide a clear description of the scientific objectives to be achieved with the proposed project highlighting its innovative aspects. What is the expected added value to the present state of knowledge? Provide clear evidence of expected outputs and deliverables from the proposed work and outline clearly the specific benefits and impacts of the research cruise.

Do not exceed **5 pages** for this section.

2 Work programme

Provide a comprehensive description of the work to be carried out on-board the research vessel. This should include a detailed **map of the investigation area**, a **list of stations** (including position and water depths) and **transects**. Outline a realistic **timetable** and a description of activities in relation to the ship-time requested. This timetable should equally contain distances to be covered and a calculation of time needed to accomplish them at a given cruise speed as well as station time. Please bear in mind that the quality of the work program is central to the evaluation of your proposal and you will therefore need to provide a plausible and conclusive case.

Note: For the timetable and ship-time requested, please consider that the **passage from the port to the work site** are counted as part of the research survey. Furthermore, allocated ship/equipment-time **includes mobilisation** in the port of departure and **demobilisation** at the end of the cruise. Please allow approximately 1 day for each when calculating ship-time, depending on the mobile equipment that has to be installed/de-installed for this cruise. For small vessels or no mobile equipment, consider 0.5 to 1 day in total. Please contact the vessel operator for more concrete calculations.

For example, for a research vessel with one day of mobilisation/demobilisation each, which is offering a maximum of 10 days of EUROFLEETS+ funded ship-time, applicants can apply for 8 days of survey port to port with one day of mobilisation/demobilisation prior/at the end of the cruise.

Example:

Activity	Position		Depth / Distance (m)/(nm)	Est. time (h)	Operations
	Latitude (N)	Longitude (W)			
Passage from preferred Port of Departure – Station 1	Horta Start: 38.537 End: 37.930	Start: -28.626 End: -15.820	605nm	60	Training, setting up laboratory, underway measurements SST, nutrients
Station 1/Task 1	37.930	-15.820	4283m	2.5	CTD cast
Station 1/Task 2	37.930	-15.820	4283m	3	Multicorer cast
Transect 1	Start: 37.930 End: 35.770	Start: -15.820 End: -13.180	188nm	30.4	Multichannel seismics line
Etc.					

Total working hours:

Total steaming/transit hours:

Do not exceed **5 pages** for this section.**3 User group leader (cruise leader/chief scientist) and user group**

Provide information on the number of people joining the on-board team (user group) and their assigned tasks (**use the table format as in the example below**). Please provide details of the expertise/track record of the cruise leader and other partners and participants directly joining the embarked team (including details of ship-based experience). It is not necessary to list the expertise of the remote participants. Follow the regulations in terms of affiliations for the teams as stated in the EUROFLEETS+ eligibility criteria, provide information on their affiliation and the country they are based. Match the expertise of your team in relation to the objectives and work to be carried out. Provide information on the “remote participants” participating on data or sample treatment.

Example:**On board participants/user group**

No.	Name	Gender	Affiliation, Country	Early career/in formation*	On-board tasks
1	Peter Jansen	M	NIOZ, NL		Chief scientist , Sedimentologist
2	NN, Student	F	FMI, FI	In formation	CTD work, Nutrient analysis
	Etc.				

Remote participants

No.	Name	Gender	Affiliation	Early career/in formation*	On-board tasks
1	Laura Sánchez	F	CSIC, SP	Early career	Palinology

2 Folco Rossi M CNR, IT In formation Data processing
Etc.

***Early career:** up to seven years active in science from PhD degree; In formation: PhD/Master student.

4 Technical capability to carry out the research cruise and data exploitation

Provide information on the technical equipment necessary to carry out the proposed work and its availability. If applicable, who will benefit from real time data sharing? Give a detailed outline and timeline of how and when gathered data and samples will be analysed, taking into account additional funding sources, since no funding is available within the EUFLEETS+ project to analyse gathered data and samples. If applicable, please describe if applicable if there is “own equipment” or complementary funding available to support the research cruise. Describe how the knowledge gained through a EUFLEETS+ funded project will be disseminated and where gained data will be stored.

5 National, international and industrial collaboration

If applicable, please provide information on how your proposed project is embedded into other larger research projects or programs on a national or international level. If applicable, describe how new user groups with limited access to marine infrastructures will be integrated. Provide information on collaboration with industry if it applies.

6 Training of young scientists/public outreach

Provide information on how you will support the training of young scientists in the frame of your project. Mention if you are willing to devote spare berths to young researchers/scientists in a training role, as well as from an EUFLEETS+ access or training program, and how many.

Specify which activities will be undertaken to inform the general public about your research cruise.

7 Travelling and shipment costs

Provide a detailed and realistic budget of expenses incurred in relation to travelling of cruise participants and possible shipment of (own) equipment to the preferred port of mobilisation and back from the port of demobilisation. Ports of mobilisation and demobilisation can only be roughly given at this stage, if unknown, use for this calculation the closest port or the port where the vessel is usually based or contact the respective vessel operator. The final ports of mobilisation and demobilisation will be fixed by the vessel operators at cruise scheduling.

– End of proposal template –

PART B - CVs and DMP

Curricula vitae (CVs)

Brief CVs of the PI and proposal partners, with maximum length of **1 page each**, using the dedicated **CV template** (available at <http://www.eurofleets.eu/access/sea-call-regional/call-documents-and-templates/>), compiled in a single, unprotected PDF not exceeding 5MB, must be uploaded in the online submission system. This CV collection will not count against the proposal page limit. Only the five most recent/important publications should be stated.

Data Management Plan (DMP)

Cruise applicants must create a Data Management Plan by using the online tool at <http://dmp.eears.eu>, to be uploaded in the online submission system as a separate, unprotected PDF not exceeding 5MB.

Application checklist

HAVE YOU:

- Checked if you satisfy all eligibility criteria?
- Completed every part of the application form?
 - General and logistical information
 - Principal Investigator
 - Project partners
 - Project description, CVs & DMP
- Finally submitted your proposal?

Call deadline

Proposals must be received online via the [online proposal submission website](#) by

Friday 28th of February 2020, 12:00 HOURS (CET)

The proposal submission website will not be accessible after this date. Please allow enough time to upload your proposal to avoid the call closure rush.

Contact details

EUROFLEETS+ Call Management & Evaluation

Office:

Dr. Anneli Strobel
EUROFLEETS+ Evaluation Office
Alfred-Wegener-Institut Helmholtz-Zentrum
für Polar- und Meeresforschung
Am Handelshafen 12
27570 Bremerhaven, Germany
Tel: +49 (0) 471 4831-1479
E-Mail: euofleetsplus@awi.de

EUROFLEETS+ Coordinator:

Aodhán Fitzgerald
Project Coordinator
Marine Institute
Rinville
H91 R673 Oranmore, Ireland
Phone: +353 91 387470
E-Mail: Eurofleets.Plus@Marine.ie